

BOROUGH OF MORTON

HIGHLAND AND SYCAMORE AVENUES

MORTON, PENNSYLVANIA 19070

PHONE: (610) 543-4565 - FAX: (610) 543-8392



ZONING APPLICATION

VARIANCE / SPECIAL EXCEPTION/CHANGE OF ZONING REQUEST

Applicants for Special Exceptions or Variance to the Zoning Ordinance of the Borough of Morton for a change of Zoning are required to file the necessary applications, in duplicate together with 12 sets of plans covering the proposed construction, with the Borough Secretary and to deposit with the Borough of Morton the fee set forth as follows:

- \$700.00 is charged when relief is requested to expand to a nonconforming use.
- \$1000.00 is charged when the property involved is located in a residential zone and is not larger than .5 acres.
- \$1000.00 is charged when the property is located in a non-residential zone and involved in addition to the existing structure + \$100 for each additional acre per application.

Applications must be completed in detail setting forth specifically the changes to the Ordinance requested or the specific variance or exception to the Ordinance requested. Only those matters set forth in the application will be heard by Council or the Zoning Board, as the case may be.

Applications are available in the office of the Borough Secretary at the Borough Hall, 500 Highland Avenue, Morton, Pennsylvania.

BOROUGH OF MORTON
DELAWARE COUNTY, PA.

APPLICATION FOR VARIANCE, SPECIAL EXCEPTION OR CHANGE OF ZONING

_____ , does hereby apply for a
Applicant

_____ , to the Zoning
Variance, Special Exception, or Change of Zoning,

Ordinance of the Borough of Morton as follows: (State specifically the action requested. Only matters set forth in the applications will be heard.)

Herewith is submitted 12 sets of plans setting forth the proposed construction together with the designated fee.

Application filed: _____
Borough Secretary _____



BOROUGH OF MORTON
500 HIGHLAND AVENUE
MORTON, PA 19070
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Zoning Hearing Board Application

Applicant Information

Applicant:

Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Legal Status - Owner Equitable Owner Lessee

Owner must submit proof of ownership. Equitable owners must submit a copy of the agreement of sale to be recognized as petitioner

Authorized Agent/Attorney: Same as Applicant

Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Property Information

Owner: _____ Deed Book & Page Number: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Tax Parcel ID: _____ Zoning District: _____

Lot Size: _____

Signature of property owner of record:

Petition Information

Type of Petition:

- Variance Application
- Interpretation

- Special Exception
- Validity Challenge

Petition relates to: (check all that apply)

Use Variance: _____
(State Proposed Use)

Lot Area - Required: _____ Proposed: _____

Set Back - Required: _____ Proposed: _____ Which Yard(s) _____

Lot Coverage - Required: _____ Proposed: _____

Other: _____

Has a previous Application/Appeal ever been filed in connection with the property? No Yes If yes, when? _____

Zoning Section(s): Set forth each and every Zoning Code section(s) which you are applying for relief from. _____

Description of proposed project:

State Reasons Why Applicant is Entitled to Such Relief:

Applicant Signature: _____

Date: _____

This section for Morton Borough administrative use

Date received by Morton Borough _____

Date of hearing _____

Disposition of matter

Fee: _____

BOROUGH OF MORTON Zoning Application Instructions

1. Zoning Applicants **MUST** apply for a hearing by 12:00 Noon 30 days prior to the date in the month in which the Hearing is requested.
2. Required documents to schedule a hearing:
 - Completed Application
 - Property deed
 - Five (5) copies of drawings
 - An electronic copy of all documents
 - Any additional relevant documents
 - Fees
3. A Zoning Hearing Board Notice will be filled out by the Borough and posted on the subject property for a period of at least 7 days prior to the hearing. Proof of timely posting (a picture) is required to be presented at the hearing.
4. Additional fees are charged where more than one hearing is required.
5. Neighbors are notified of you request by mail and posting of the legal notice in the local newspaper and the Borough Hall. They are permitted to appear or oppose you application.
6. At the time of the Hearing the Applicant must be sworn in and give testimony to support their request.
7. The Burden of Proof is on the Applicant. You must make your case.